

PRIVACY HANDBOOK

Documentation drawn up in compliance with the provisions of GDPR 2016/679 "General Data Protection Regulation" and by current national legislation

IMPERTEK SRL

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SUBJECT: Information pursuant to and in accordance with Articles 13 and 14 of the GDPR 2016/679 and current national legislation on the protection of personal data.

With this information statement IMPERTEK SRL provides the Data Subjects with information on the processing of their personal data.

Data Controller.

The Data Controller is IMPERTEK SRL, with head offices in Via Po, 507 - 30022 Ceggia (VE) - Italy.

Purpose and legal basis of the processing.

Purpose	Legal basis (Article 6 GDPR)
Personal data (e-mail addresses) are collected by means of an online form in order to gather the opinions and preferences of the Data Subject on the subjects of the survey, for the purpose of surveying customer satisfaction and processing statistics for internal usage	Consent of the Data Subject.

Compulsory or optional nature of providing data and consequences of refusal.

Processing is optional and consent, where given, may be withdrawn at any time without prejudice to the lawfulness of processing based on consent given prior to the withdrawal.

Data communication.

Without prejudice to communications and disclosures made in performance of legal obligations, data may be disclosed in Italy and/or abroad to:

- Subjects to whom it is necessary to communicate the data for the performance of a contract to which the Data Subject is a party or for the performance of pre-contractual measures requested by the Data Subject, as well as, in general, for the pursuit of the purposes mentioned in this information statement;
- Subjects who carry out processing activities on behalf of the Data Controller as Data Processors pursuant to Article 28 GDPR, such as, purely by way of example and without limitation: subjects who provide services for the management of the information system and telecommunications networks (including e-mail). The complete and up-to-date list of Data Processors is available to the interested parties upon request, at the Data Controller's head office;
- Subjects authorised to access the data by the regulations in force and/or to whom the data must be communicated in execution of legal obligations.

Personal data may be processed by employees and collaborators assigned to the competent offices of the undersigned, who are explicitly authorised to process the data as provided by Article 29 of the GDPR and current national legislation.

Transfers of data abroad.

Data are not transferred outside the European Union; any use of technological solutions involving the transfer of data to non-European third countries may only take place in compliance with Articles 44 et seq. GDPR (on the basis of adequacy decisions and/or subject to appropriate safeguards, on condition that enforceable data subject rights and effective legal remedies for data subjects are available, or according to lawful derogations for specific situations).

Data retention:

The data provided will be stored in our archives for a maximum of 12 months and in any case in compliance with Article 5 GDPR 2016/679 ("principle of storage limitation"). The retained data is periodically reviewed to ensure that it remains relevant to the purposes for which the data was collected.

Rights of the Data Subject.

The Data Subject has the right to obtain access to their personal data, as well as to obtain the rectification or erasure of their personal data or to obtain the restriction of the processing or to object to the processing (Articles 15 et seq. of the GDPR), by contacting the Data Controller at the following email address: info@impertek.com.

Right to lodge a complaint.

A Data Subject who deems that the processing of their personal data is in breach of the provisions of GDPR 2016/679 has the right to lodge a complaint with the supervisory authority of the EU State where he/she normally resides, works, or where the alleged breach occurred, as provided for in Article 77 GDPR 2016/679, or to take the matter to the appropriate judicial authorities.

Ceggia, 13/05/2024

IMPERTEK SRL

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